

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**November 19, 2020
6:17 P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening via Zoom.

Executive Staff Present -

Dr. Juan Baughn, Receiver
Dr. Carol Birks, Superintendent
Dr. Jala Olds-Pearson, Assistant Superintendent
Mr. Jeffrey Schott, COO
Dr. Christina Murrin, Director – Spec. Ed.
Dr. Lakiyah Chambers, Director - HR

School Board -

Anthony Johnson, Board President

The Receiver's meeting opened with a call to order by Receiver, Dr. Juan Baughn and the Pledge of Allegiance.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

REPORT FROM THE SUPERINTENDENT

Dr. Birks announced that there was to be a presentation from STEM students, but due to technical difficulty, it will be rescheduled.

Dr. Birks thanked the learning community for all of their dedication, commitment, service and hard work during these unprecedented times.

She reminded everyone to be safe during the Thanksgiving Holiday and to refer to the Governor's Order regarding travel and quarantine. She then offered her wish to all for a very Happy Thanksgiving.

She commended Markalya Holmes, and Ashley Bartolone, Juniors at STEM, Kamani Johns and Samantha Farrington, Seniors at STEM and the teachers and administrators at STEM – Dr. Hamer, Mr. Bell and Ms. Merto and Ms. Smith, our CTE teachers.

Reports card conferences were held today. If you did not have an opportunity to meet with your children's teachers, please contact the principal to schedule an appointment with the teachers.

Reminders – December 9th is Academic Night, December 7th is Hour of Code. Further information will be posted on the website.

Launching Face-time with the Superintendent for Student Leaders to converse with the Superintendent on school issues and ideas.

Virtual After-school programs – information on website.

Starting an Superintendent Advisory Council – notice has gone out to Principals and Parent leaders. Looking for 2 parents/guardians each from the Elementary Schools and 3 parents each from the Middle School and High Schools.

Meal distribution will be on Tuesday, 11/24/2020 from 10:00am-5:30pm at Chester High School instead of Wednesday, 11/25/2020.

Dr. Baughn then offered his wishes for a Happy Thanksgiving to her.

He also apologized for the problem with the STEM presentation.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS OF OCTOBER 15, 2020

Receiver Dr. Baughn approved.

PUBLIC COMMENTS

From Chat on Zoom:

Jean Arnold – In reading tonight’s Personnel agenda items, my concerns were raised again regarding the transition plan for bringing two cultures together – CCIU and CUSD. What were the underlying assumptions and provisions covered in this plan?

Dr. Carol Birks – We have a transition team that is in district right now helping to address the areas of strength as well as the areas of growth and the areas of operation, which the CCIU has been able to assist us with. So as they transition in leadership levels as well as work on additional teaming, we do plan to have a retreat with the leadership level as well as work on additional teaming. In our cabinet meetings, we are engaged in community building activities at the leadership level and we do plan on addressing our overall climate and culture.

Ms. Freeman – Missed the report card conference and said that she is not getting emails from Chester High.

Dr. Birks – Contact the principal and request a meeting with the teachers. Also said that she will address the email issue with the principal.

EDUCATION AGENDA

A-1 Approval for the PDE Comprehensive Support & Improvement RTI Team to support teachers in CSI Schools

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the PDE Comprehensive Support & Improvement RTI Team to support teachers in CSI Schools: Toby Farms, Chester High, and STEM after school hours, Monday through Thursday, throughout the 2020-2021 school year.

Payable From: Title IV, CSI Grant

Cost: Not to exceed \$20,000 (\$25.00/hr)

Executive Sponsor: Jala Olds-Pearson

A-2 Approval for The Be Proud Foundation to implement evidence-based life skills training

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for The Be Proud Foundation (Be Proud) to implement evidence-based life skills training in collaboration with CUSD staff within the 2020-21 Students Achieve 21st CCLC after school program for students in grades 6-8 through a Substance Abuse Education and Demand Reduction (SAEDR) PCCD Grant received by Be Proud. The program will be implemented in conjunction with CUSD staff.

This 2 year grant is for nonprofit organizations to serve youth with research-based or evidence-based approaches to prevention, intervention, training, treatment, and education services to reduce substance use. The project is designed to bring the Botvin Life Skills Training (LST) Middle School program to students through 15 sessions (plus 3 optional violence prevention sessions). These lessons can be taught once a week until the program is complete or 2-3 times per week until it is complete. While one year of LST (level 1) has been proven to achieve measurable positive effects, multi-year implementation (level 2) is strongly recommended. There is no cost to the district.

Executive Sponsor: Nikki Monroe-Hines

A-3 Approval of the Tuition Agreement with Green Tree School & Services for Student #1002395

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Tuition Agreement for Student Number 1002395 (KL) for the 2020-2021 school year between the Chester Upland School District and Green Tree School & Services.

Payable From: General Fund Budget
Cost: \$318.84 per school day
Executive Sponsor: Christine Murrin

A-4 Approval for Contractor Services with Staffing Plus

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Agreement for Contractor Services between the Chester Upland School District and Staffing Plus Inc.

Payable From: General Fund Budget
Cost: Not to Exceed \$390,000
Executive Sponsor: Christine Murrin

A-5 Approval of the Tuition Agreement with Elwyn

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Tuition Agreement for Student Numbers: 1004009 (JB), 1003981 (DC), 090741 (MH), 1000143 (ML), 1003976 (ZS), 212940 (BSB), 091185 (AT), 1002797 (MS) for the 2020-2021 school year between the Chester Upland School District and Elwyn.

Payable From: General Fund Budget
Cost: \$63,300/student (Not to Exceed \$506,400)
Executive Sponsor: Christine Murrin

A-6 Approval of the Agreement for Contractor Services with Humanus Corporation

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Agreement for Contractor Services between the Chester Upland School District and Humanus Corporation.

Payable From: General Fund Budget
Cost: Not to Exceed \$190,000
Executive Sponsor: Christine Murrin

A-7 Approval of the Tuition Agreement with CADES

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Tuition Agreement for Student Numbers: 1002783 (CC), 1003985 (GPR), 090264 (MJH), 1003474 (ER) for the 2019-2020 school year between the Chester Upland School District and CADES.

Payable From: General Fund Budget
Cost: Not to Exceed \$152,000
Executive Sponsor: Christine Murrin

A-8 Approval for ESY for CADES

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Extended School Year Agreement for Student Numbers: 1002783 (CC), 1003985 (GPR), 090264 (MJH), 1000155 (CM), 1000151 (JL), 1002876 (LH), 1003983 (MG), 1000157 (JS), 75910 (KW), 77074 (DC) for the 2019-2020 extended school year between the Chester Upland School District and CADES.

Payable From: General Fund Budget
Cost: Not to Exceed \$46,000
Executive Sponsor: Christine Murrin

A-9 Approval of the Tuition Agreement with MCIU Early Learning Academy

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Tuition Agreement for Student Number 1003721 (JGF) for the 2020-2021 school year between the Chester Upland School District and MCIU Early Learning Academy.

Payable From: General Fund Budget
Cost: Not to Exceed \$53,541
Executive Sponsor: Christine Murrin

A-10 Approval of MOU with Salus University

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the Memorandum of Understanding between Salus University and Chester Upland School District. There is no cost to the District.

Executive Sponsor: Christine Murrin

A-11 Approval of the Emergency Instructional Time Template Section 520-1

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Emergency Instructional Template.

Executive Sponsor: Jala Olds-Pearson

EDUCATION AGENDA ITEMS #A-1 THROUGH #A-11 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER

PERSONNEL AGENDA

B-1 Approval of reassignment, resignation, position eliminations, retirements, leaves of absence, salary advancement, salary corrections, participants in grant-funded after school programs and emergency certifications

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position/Location</u>	<u>To Position/Location</u>	<u>Date</u>
Orr, Christopher	Instructional Tech Leader/ Administration	Teacher/Main Street	11/4/2020

FURTHER RESOLVED, that the following **resignation** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Massa, Dayanara	Instructional Aide/ CUSA	10/23/2020
Polk, Zanae	Truancy Assistant/CHS	11/11/2020
Smith, Kelly	Speech and Language/Toby Farms	01/04/2021
Shuttleworth, Sonny	Teacher/Main Street	11/06/2020
Snipes, Dawayne	Teacher/Toby Farms	12/18/2020

FURTHER RESOLVED, that the following **position eliminations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Hardee-Brown, Katrina	Executive Assistant to Superintendent	10/15/2020
Speller, Michelle	Payroll Coordinator	11/06/2020

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Taylor, Robin	Teacher/CHS	11/6/2020
Cosofol, Peter	Teacher/STEM	11/09/2020

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Sas, Kamila	Teacher/Chester HS	11/16/2020 (Extended FMLA)
Worsley, Natalie	Accounts Payable Coordinator	09/22/2020

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive **salary advancement** for the 2020-2021 school year.

<u>Employee Name</u>	<u>Current Step</u>	<u>Current Salary</u>	<u>New Step</u>	<u>New Salary</u>
Malinowski, Kimberly	B16/7	\$57,724.00	M/7	\$70,932.00*

**Correction to Step*

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive **salary corrections** for the 2020-2021 school year.

<u>Employee Name</u>	<u>Current Step</u>	<u>Current Salary</u>	<u>New Step</u>	<u>New Salary</u>
Zinar, Sarah	B/3	\$48,371.00	B24/3	\$51,885.00
Pickett, LaFenus	B24/1	\$47,691.00	M/1	\$58,348.00

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant funded – Toby Farms Intermediate After School Program** during the 2020-2021 school year as listed below:

September 1, 2020 – August 20, 2021

Name	Position	Rate
Davis, Julia	GAP Leadership Program	32./hr
Saunders, Dakisha	GAP Leadership Program	32./hr
Sarosy, Tammy	GAP Leadership Program	32./hr
Feinberg, Patricia	GAP Leadership Program	32./hr
Mumma, Sharon	GAP Leadership Program	32./hr
Keyes, Deanna	GAP Leadership Program	32./hr
Archibald, Jennifer	GAP Leadership Program	32./hr
Murphy, Louise	GAP Leadership Program	32./hr
Baxter, Sharon	GAP Leadership Program	32./hr
Moore, Debra	GAP Leadership Program	32./hr
Laws, Darren	GAP Leadership Program	32./hr
Sheets, Ruth	GAP Leadership Program	32./hr
Granger, Natricia	GAP Leadership Program	32./hr
Heslop . Hillary	GAP Leadership Program	32./hr
Howe, Andrew	GAP Leadership Program	32./hr
Foreman, Brian	GAP Leadership Program	32./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant funded – After School Program** during the 2020-2021 school year as listed below:

October 1, 2020 – June 30, 2021

Name	Position	Rate
Murphy, Louise	Toby Farms Site Coordinator	40./hr
Clark, Shakasha	Toby Farms Specialty Teacher	32./hr
Best, Jeannette	Toby Farms Specialty Teacher	32./hr
Heslop, Hillary	Toby Farms Specialty Teacher	32./hr
Hudnell, Sheena	Main Street Site Coordinator	32./hr
Robinson, Phyllis	Stetser Site Coordinator	40./hr
Phillips, Zennia	Stetser Specialty Teacher	32./hr
Francis, Jennifer	Stetser Specialty Teacher	32./hr
Sammons, Paula	Stetser Specialty Teacher	32./hr
Merto, Caitlin	STEM Site Coordinator	40./hr
Schoppet, Lawrence	STEM Specialty Teacher	40./hr
Labrum, Julie	STEM Specialty Teacher	32./hr
Dabrouze, Maxime	STEM Specialty Teacher	32./hr
Hargadon, Casey	STEM Guidance	32./hr

Inzinna, David	STEM Specialty Teacher	32./hr
Johnson, Darren	STEM Specialty Teacher/ Boys & Girls Club	32./hr
Thomson, Rachel	STEM Teacher	32./hr
Grasty, Miguelina	CUSA Site Coordinator	32./hr
Strand Yarbray, Tammy	Boys & Girls Club Site Coordinator	40./hr
Dukes, Marvin	Climate Manager	25./hr
Bell, Shawn	Climate Manager	25./hr
Taylor, Keith	Climate Manager	25./hr
Cox Cottman, Tammy	Social Worker	32./hr
Gibbs, Mica	CHS Site Coordinator	40./hr
McNeil, Lynette	CHS Sub Site Coordinator/Teacher	40/32./ hr
Matthews, Shannon	CHS Sub Site Coordinator/Teacher	40/32./hr
Joe, Sheerta	CHS Support Staff- Credit Recovery	25./hr
Butz, Stephanie	CHS Teacher- Credit Recovery	32./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the Grant funded **Toby Farms – After School Programs** during the 2020-2021 school year as listed below:

September 1, 2020 – August 20, 2021

Name	Position	Rate
Ebersole, Theresa	PLC Coordinator: Science	CSI Grant: \$32./hr
Saunders, Dakisha	PLC Coordinator: English	CSI Grant: \$32./hr
Baxter, Sharon	PLC Coordinator: Social Studies	CSI Grant: \$32./hr
Foreman, Brian	PLC Coordinator: Cross Curriculum Integration	CSI Grant: \$32./hr
Mumma, Sharon	PLC Coordinator: Math	CSI Grant: \$32./hr

Name	Position	Rate
McLuckie, Susan	PLC Coordinator: E-Coach	CSI Grant: \$32./hr
Lewis, Kandice	Leadership Team	Title IV: \$32./hr
Campbell, Ikeya	Leadership Team	Title IV: \$32./hr
Keefer, Katherine	Leadership Team	Title IV: \$32./hr
Laws, Darren	Leadership Team	Title IV: \$32./hr
Bell, Shawn	Leadership Team	Title IV: \$32./hr
Granger, Natricia	Leadership Team	Title IV: \$32./hr
Davis, Julia	Leadership Team: Special Ed	Title IV: \$32./hr
West, Donna	Leadership Team	Title IV: \$15./hr
Murphy, Louise	PBIS Coordinator	Grant: \$32./hr
Weinmann, Raymond	Yearbook	Stipend: \$750
O'Connell, Elizabeth	PLC Coordinator 7 th grade	CSI Grant: \$32./hr
Santoleri, Frances	Leadership Team	Title IV: \$32./hr
Tull, Damon	Leadership Team	Title IV: \$15./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the Main Street After School Program during the 2020-2021 school year as listed below:

September 1, 2020 – August 20, 2021

Name	Position	Rate
Messinger, Jason	Teacher	32./hr
DiFurio, Margaret	Teacher	32./hr
Cartwright, Diane	Teacher	32./hr
Shuster, Davis	Teacher	32./hr
McMahon, Marybeth	Teacher	32./hr
Hudnell, Sheena	Teacher	32./hr
Wilches, Maria	Teacher	32./hr
Cox-Cottman, Tammy	Teacher	32./hr
Naylor, Mellonease	Climate	18./hr
Stokes, Gloria	Security	15./hr

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive emergency certifications for the 2020-2021 school year.

CHESTER HIGH SCHOOL:

Name	Position	Subject
Amachi, Omenihu	Teacher	Art
Arana, Ruben	Teacher	Digital Math
Bell, Ladontay	Teacher	Phys. Ed
Cassidy, Sheila	Teacher	Music
Claiborne, Camille	Teacher	English
Gibbs, Mica	Teacher	English
Hameed, Baheerah	Teacher	Spec. Ed
Ilyaas, Shakuwra	Teacher	Intervention Math
King, Chassidy	Teacher	CTE Marketing
Mcneil, Lynette	Teacher	Intervention English
Pickett, Lafeneus	Teacher	Health and Phys. Ed.
Simons, Kyle	Teacher	Math
Stanford, Derek	Teacher	Information Tech
Stevens, Cheryl	Teacher	CTE Marketing
Weathers, Ebonee	Teacher	English
Whelan, Kathleen	Teacher	Art
Knox, Shanell	Counselor	N/A

MAIN STREET:

Name	Position	Subject
Tiller, Rashanha	Teacher	Kindergarten

STEM:

Name	Position	Subject
Darbouze, Maxime	Teacher	Chemistry
Johnson, Darren	Teacher	Math
Merto, Caitlin	Teacher	Comm Tech
Payne, Yolanda	Teacher	Microsoft Office
Wright, Bryant	Teacher	Career Discovery

STETSER:

Name	Position	Subject
Phillips, Zennia	Teacher	Writing

TOBY FARMS:

Name	Position	Subject
Clark, Shakasha	Teacher	Comp Tech
Dobbins, Stacey	Teacher	Social Studies
Granger, Natricia	Teacher	Science
Heslop, Hillary	Teacher	Music
Laws, Darren	Teacher	

B-2 Tuition Reimbursement

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive **tuition reimbursement** for the 2020-2021 school year.

Administrators				
Name	Credits Submitted	Credits Approved	Amount Requested	Amount Approved
Morales, Julissa	9	9	\$6,924.00	\$6,125
Robinson, Kinya	3	3	\$1,851.00	\$1,851.00
CUEA				
Name	Credits Submitted	Credits Approved	Amount Requested	Amount Approved
Grasty, Miguelina	19	12	12,203.00	\$7,764.00
Hughes, Karla	12	12	\$5,111.00	\$5,053.00
Jackson, Dariah	9	9	\$4,293.00	\$4,293.00

Johnson, Darren	3	3	\$198.00	\$198.00
CUESPA				
Waterton, Ni'Mat	12	12	\$10,150.00	\$10,149.96
Bell, Brendan	6	6	\$5,734.00	\$5,734.00

B-3 Approval of the CUEA Collective Bargaining Agreement

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the CUEA Teacher's collective bargaining agreement.

Executive Sponsor: Lakiyah Chambers

B-4 General Fund Budget: \$1,898,757.62. Approval of payrolls

RESOLVED, that the payrolls dated in October, 2020 of the various accounts totaling for all accounts and funds the grand sum of \$1,898,757.62, be approved by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Lakiyah Chambers

PERSONNEL AGENDA ITEM #B-1 THROUGH B-4 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER.

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$9,939,744.15

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period October 1, 2020 through October 31, 2020 in the amount of \$9,939,744.15 be received, be noted upon the Minutes and filed.

Executive Sponsor: Jeffrey Schott

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended October 31, 2020 be approved by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Jeffrey Schott

C-3 General Fund Budget: \$8,961,185.60. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$8,961,185.60, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund	\$8,810,486.37
Food Services Account	150,699.23
Capital Project Fund Account	0.00
Total Disbursements	\$8,961,185.60

Payable From: General Fund Budget
Executive Sponsor: Jeffrey Schott

C-4 Approval of the purchase of services and hardware for server room at CHS from ePlus Technology

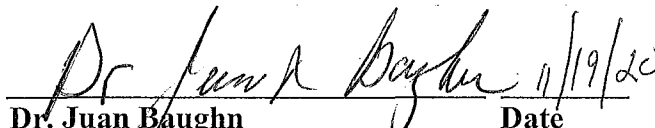
RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval of the purchase of design services and hardware for a server room at Chester High School from ePlus Technology. This project utilizes a site build server room arrangement that includes the implementation of six (6) new server cabinets, refrigerant based in row cooling equipment, and an uninterruptable power supply (UPS) within an existing IT workroom.

Payable From: DCIU CARES
Cost: Hardware: \$109,026.61, Project Management: \$32,500
Executive Sponsor: Noreen O’Neill & Bryan Ruzenski

EDUCATION AGENDA ITEMS #C-1 THROUGH #C-4 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER

There being no further business *Receiver, Dr. Juan Baughn* adjourned the meeting at 6:53 pm.

**CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER**

	11/19/20
Dr. Juan Baughn	Date
Receiver	